

STATE OF INDIANA)
) SS:
COUNTY OF LAKE)

IN THE LAKE STATION CITY COURT
LAKE STATION, INDIANA

IN RE: THE MATTER OF COURT)
OPERATIONS IN THE EVENT OF)
A CITY WIDE STATE OF EMERGENCY)
AS A RESULT OF COVID-19)

ORDER

The Lake Station City Court now finds and orders:

1. In the event that the City of Lake Station deems a city-wide state of emergency necessary in order to combat the spread of COVID-19, the Court and Office of the Court Clerk shall comply with all terms of the state of emergency declaration.
2. Court staff are deemed "non-essential personnel" for purposes of complying with such order.
3. As such, the Office of the Court Clerk shall be closed under such order until such time as the order expires or is rescinded.
4. Because the Office of the Court Clerk will be closed, Defendants will be unable to submit payment or proof of other conditions of their sentence or plea agreement. The deadline for those items will be rescheduled upon the termination of the state of emergency.
5. Further, all Court operations, including already scheduled hearings and proceedings, will be cancelled and rescheduled to such time as the state of emergency is lifted.
6. Self-represented Defendants will be notified by mail of their new appearance dates and/or deadlines for compliance with a sentence or plea agreement when such dates are scheduled.
7. Attorneys will be notified of new dates for their clients upon the re-opening of the Courts. Attorneys need not file formal motions to continue for dates during which the state of emergency is in effect.

SO ORDERED this 13th day of March, 2020.


JOSHUA M. MATEJCZYK
JUDGE, LAKE STATION CITY COURT